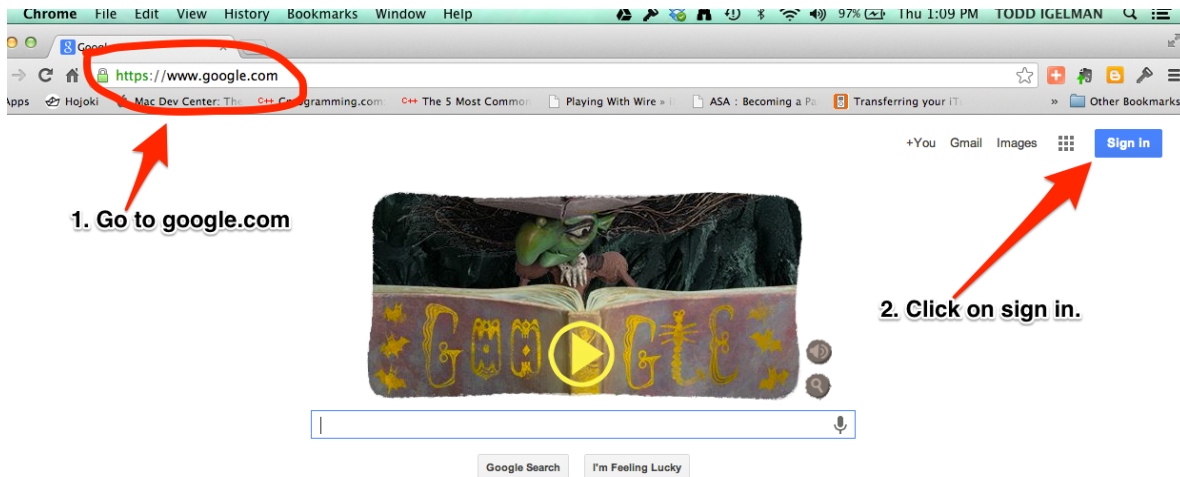




How to log onto your Saints google account.

Step 1 - Go to google.com.

Step 2 - Click on sign in.



Step 3 - Put in your account information. See the example to the right.

- Everyone's email user name is the same as SOTW username with @sahsonline.org at the end. Everyone's password is the same as SOTW password with your graduation year at the end.
- Frosh 17, Soph 16, Jr. 15 and Senior 14.

Google
One account. All of Google.

Sign in with your Google Account

3. John Doe user name would be
doejo@sahsonline.org

4. Your password - SOTW with your graduating year.
Example - S43T5E17 (remember it is cap sensitive)

One Google Account for everything Google





Step 5 - Please read and accept the user policy.



Welcome to your new account

5. Click on the accept button. Remember this is a school account. We have access to everything.

Welcome to your new account: doejo@sahsonline.org. Your account is compatible with nearly all Google products, but your sahsonline.org administrator may decide which products are enabled for your account. For tips about using your new account, visit our [Help Center](#).

Google has made its services available to organizations using Google Apps. In addition to the [core suite](#) of messaging and collaboration applications, you may access many [Google services](#) ("Additional Services") using your doejo@sahsonline.org account. Your sahsonline.org administrator determines which Additional Services you may access using your account. For tips about using your new account, visit the [Google Help Center](#).

Please be aware that when you use Google services, your domain administrator will have access to your doejo@sahsonline.org account information, including your email. You can learn more [here](#), or by consulting your domain administrator's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, the username that appears at the upper right corner of most Google services will help you ensure that you're using the intended account.

The Additional Services are provided by Google to you under these [terms of service](#) and [privacy policy](#). Certain Additional Services may also have [service-specific terms](#). If your domain administrator enables any of the Additional Services, Google will treat your use of any of the Additional Services as acceptance of the applicable service-specific terms.

Click "Accept" below to indicate that you understand the changes to your account and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#) for your use of Additional Services.

Step 6 - Once logged in start using it for all your school activities.

The screenshot shows the Google homepage with a navigation bar at the top containing links for You, Search, Images, Mail, Drive, Calendar, Sites, Groups, Contacts, and More. The main content area features a large image of an open book with the Google logo on the pages. Below the image is a search bar and two buttons: "Google Search" and "I'm Feeling Lucky".

Annotations with red arrows point to various elements:

- google+ for saints.** points to the "You" link in the navigation bar.
- School email!** points to the "Mail" link in the navigation bar.
- Create and store documents here. You have 5gigs of storage space for what ever you want to upload.** points to the "Drive" link in the navigation bar.
- This verifies you are logged into your school account.** points to the user email address doejo@sahsonline.org in the top right corner.