



St. Augustine High School

Catholic Education for Young Men Since 1922

July 1, 2018

Dear Parents and Guardians,

We hope this letter finds you enjoying a restful start to summer.

St. Augustine High School is continuing to collect student permanent record updates and emergency information electronically. This year, families will provide updates to their student's permanent record and emergency information by accessing the data via the school website.

This effort is our annual attempt to capture new phone #'s, new emails, emergency contact information, and the like and so we ask you to please provide complete information. In addition to providing basic biographic data (names, address, phones, work info, etc.) Saints will be collecting electronic signatures for all students for these annual forms:

- Permanent Student Record and Emergency Information
- CIF Competition Forms (Participation Waiver, Code of Ethics, Steroid Policy, Concussions, Sudden Cardiac Arrest)
- Computer Acceptable Use Policy
- Drug Testing Authorization

(There are four forms to update, verify and electronically sign for each enrolled student.)

For freshmen and new families, we encourage you to set aside about 20-25 minutes when you are ready to update/confirm your student's data. Some information you may want to gather before completing this task are

- Work phone #'s and emails for parents and guardians
- Emergency contact person(s) phone #
- Doctors name, address and phone
- Health insurance card

To access your student's info simply click on the link on the right sidebar of the webpage that reads *Student Records / Annual Forms*. When prompted enter your "Saints on the Web" parent/guardian username and password. (Parents the username and password are included in this mailing on a separate document). If you do not have your "Saints on the Web" parent/guardian username and password you can contact Mr. Todd Igleman tigelman@sahs.org or Mrs. Jeannie Oliwa, joliwa@sahs.org for assistance. Select the student whose record you want to update. You will be able to save your work along the way and you must click *submit* when finished updating your students record or electronically signing forms.

If you have correctly completed the submission you will receive a confirmation email from the school. Please submit all records updates and forms by July 27, 2018.

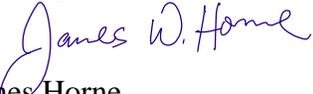
The information you provide in this process will make up your student's permanent record. St. Augustine High School only collects information it needs and will safeguard your student family records and protect your right to privacy.

In addition to filing the electronic forms we encourage you to visit our other digital links on the tab titled **2018-19 School Year info**. Here you will find information on Student Orientations in August, 2018-19, Calendar Highlights, Textbooks, Lockers, Orientation Photo Information, Pick-up and Drop-off Guidelines, Dress Code, etc.)

If you have questions, please contact the appropriate person(s) at the school by phone or email. The Main Office is open from 7am to 2pm during the summer, and during the school year from 7:00 am until 3:00 pm daily Monday thru Friday.

We look forward to seeing you in the fall and the start of our 97th academic year.

In the Spirit of Catholic Education,


James Horne
Principal



St. Augustine High School

Catholic Education for Young Men Since 1922

July 1, 2018

Dear Saintsman and Parents:

On behalf of Mr. Horne, our Principal, and the St. Augustine High School faculty and staff, I would like to welcome you to the 2018-19 school year and wish you the best of success during the year.

Efforts were made to schedule you for your course requests from last spring. Please realize that certain semester courses you requested may not appear on your fall semester schedule but may appear on your spring semester schedule. In some cases, courses could not be scheduled because they conflicted with other course requests. Schedules are now available to you via Saints on the Web (SOTW). For incoming ninth grade students, please refer to the information enclosed in this mailing to access your Saints on the Web (SOTW) account.

Please note the date, time, and location for your class orientation. On this orientation day, you will hear from all of the administrators, your ASB and about Christian Service. You will have your photograph taken for the yearbook and your ASB Card (with the exception of seniors).

Since everyone (with the exception of seniors) will be having his photograph taken, you are required to dress appropriately with a solid colored dress shirt, compatible neck tie and a suit or sports coat. As stated in the student handbook, ***“you must also be clean shaven; your hair must be neat, clean, combed and off the face and forehead. Shaved heads are not acceptable. Hair may not extend below the top of the collar while standing with eyes to the horizontal. Hair may not extend below the top of the ear. Tails, sculpting and spiking are not permitted. Shaving of the scalp anywhere on the head, braiding or ponytails are not acceptable. Only the student’s natural color of hair is permitted, no dying or bleaching.”*** If you come to school on this day and are not meeting the hair code standards, your picture will not be taken and you may not appear in the school yearbook.

PLEASE BRING YOUR SCHEDULE WITH YOU TO ORIENTATION

We cannot predict how long everything we have planned will take, so expect to be here at least one and a half hours from the time your orientation begins. We simply ask for your total cooperation on these days. Enjoy the final days of summer 2018.

11th Grade Orientation Juniors	10th Grade Orientation Sophomores	12th Grade Orientation Seniors	9th Grade Orientation** Freshman
1:00 p.m.	2:00 p.m.	3:00 p.m.	5:00 p.m.
GYM	GYM	GYM	Homeroom
Thursday	Thursday	Thursday	Thursday
August 23, 2018	August 23, 2018	August 23, 2018	August 23, 2018

****Ninth grade orientation will begin at 5:00 p.m. with a STUDENT ONLY session. *Ninth grade orientation also contains a PARENT ONLY component that begins at 5:30 p.m..*** All incoming ninth graders must be in “Tie Day” attire for orientation. This means that every incoming ninth grader should arrive dressed in the following: long pants (khakis or dress slacks); dress belt; solid color cotton or cotton-blend dress shirt with a collar; standard length necktie – compatible colored; sport coat/jacket preferred but not required.

Students must be clean shaven and hair styles must be neat, clean, and combed with hair off of the face.

ATTENTION FROSH FOOTBALL PLAYERS: If you plan to play Frosh Football **you must be enrolled in P.E. during block 6.** Make sure that your schedule indicates this, and if not, you must contact Mrs. Oliwa, Registrar (619) 282-2184 ext. 5512 or joliwa@sahs.org **prior** to the first week of school.

Sincerely,



Gregory Hecht
Assistant Principal for Academics

GENERAL SCHOOL INFORMATION

Textbook Information

We are pleased to announce St. Augustine High School has partnered with Follet Virtual Bookstores to provide textbooks for the 2018-2019 school year. Books will be available for rent or purchase over the summer on our virtual bookstore website www.sahs.bkstr.com. The virtual bookstore will open July 10. More information regarding the bookstore will be included on Saints website.

Locks and Lockers

Freshmen will receive locks and locker assignments at orientation and cost is included in their general fee. For returning students, last year's locks may be used. Please bring locks with you provided. New locks may be purchased in the Student Services office. **Note: Only school authorized locks are permitted.** Locker assignments will be made during orientation August 23rd, 8:00 am to 5:00 pm. See Ms. Estrella Bayer in Students Services office for further guidelines.

Student Parking

Detailed parking instructions are located in the Student Services Office and will be distributed during orientations. **All students parking at the school must register their vehicles with Student Services and display the Saints parking tags from rear-view mirrors.** Every car **MUST** have a tag in its window. Juniors and Seniors are expected to meet parking guidelines beginning the first day of school, Monday, August 27, 2018.

Dress Code

The dress code for the 2018 - 2019 school year has been changed. Please read the Saintsman Standard of Dress notice carefully, and make special note of the specific areas of each section. They are the most commonly asked or sometimes confused parts of the dress code. As an example, pants and shorts are to use the Dockers style 100% cotton twill fabric pant or short as a standard. They must be hemmed or cuffed and can be either plain or pleated front. Any exceptions must be exact copies, therefore Cargo style pants or shorts are not acceptable.

The Dress Code begins with the first day of school, Monday, August 27, 2018 with Regular Attire. Tuesday will be a **Tie Day** for the Feast of St. Augustine and the regular school week attire will be Monday, **Regular Attire**, Tuesday, **Regular Attire**, Wednesday **Tie Day**, Thursday, **Regular Attire** and Friday will be **Spirit Day Attire**.

MANDATORY ORIENTATION will begin on August 23rd - Seniors at 3:00 pm, Juniors at 1:00 pm, Sophomores at 2:00 pm. and Freshman at 5:00 pm. Freshman Parent Orientation is at 5:30 pm. **All Orientations will begin in St. Augustine Commons PROMPTLY at designated time, unless notified otherwise.**

Christmas and Easter Vacations

The first day of **Christmas** vacation for St. Augustine High School is Thursday, December 20, 2018, with school Intersession beginning on Monday, January 7, 2019 at 7:45 am.

The first day of **Easter** break is Thursday, April 18, 2019, with school resuming on Monday, April 29, 2019.

See the Calendar Highlights for the School Year 2018 – 2019 for additional calendar event dates. Remember that all families may view a complete Saints School Calendar on the Saints website www.sahs.org.

Student Drop-Off and Pick-Up

Please see "Help Saints Be a Good Neighbor" Flyer



ST. AUGUSTINE HIGH SCHOOL

3266 NUTMEG ST. SAN DIEGO CA 92104 619-282-2184 SAHS.ORG



Help Saints Be a Good Neighbor

Please Remember When Driving and Parking Around School

- Avoid double parking
- Only travel on the right side of the street
- Use the turnouts on Nutmeg St. and at the Palm/32nd parking lot. Avoid stopping on streets immediately surrounding school (32nd, 33rd, Nutmeg and Palm)
- Do not block driveways
- Make no U-Turns on Nutmeg St.
- Consider dropping off or picking up your student a couple of blocks from school to reduce the number of vehicles on Nutmeg and Palm.
- Don't idle in front of neighbors' homes for long periods.
- Drive slowly in the neighborhood 25 mph, and even slower at drop-off (7:30 am) and pick -up (2:00 pm) times.



TEXTBOOK Purchase and Rental Information



Dear Parents,

We are pleased to announce that St. Augustine High School is continuing its partnership with Follett as our school's preferred and only textbook provider for the 2018-19 school year.

We have worked closely with Follett to source and stock the exact edition of the books we will use in classes this year. Additionally, for each purchase made on our virtual bookstore website, St. Augustine receives a commission that benefits our school.

Books will be available on July 10, 2018 on our virtual bookstore website, www.sahs.bkstr.com.

How our virtual bookstore benefits you:

Book Options

- Choose from new books and money-saving used books that have been bought back from St. Augustine families at the end of the previous school year. Follett also offers textbook rental on selected titles. Rental books are typically half the price of purchasing the new edition. Limited books may also be available in digital format – look for Digital Textbooks on the website where available.

Fast Delivery

- Follett ships all orders from their warehouse the same or next business day via FedEx. Expedited shipping options are available, but it is best to order early for the best used book selection. As an added benefit, the bookstore has extended a 50% off ground shipping offer for the first 30 days the booklist is available.

Customer Service

- Follett accepts returns on books purchased or rented through the website 30 days from your order date or 30 days from the start of classes, whichever is *later*. Follett's dedicated customer service team is available by phone at 877-827-2665 seven days a week to provide assistance and answer your questions.

To stay up-to-date on information regarding St. Augustine's textbooks, we encourage you to join the bookstore email list at www.sahs.bkstr.com/email.

Please feel free to contact the school or Follett directly at 877-827-2665 with any questions or comments you may have.





*St. Augustine High School
3266 Nutmeg Street
San Diego, CA 92104*

Calendar Highlights for the School Year 2018-2019

JULY, 2018

July 27

ALL HEALTH FORMS DUE HEALTH SERVICES OFFICE

AUGUST, 2018

August 5

Football Portraits on Campus

August 23

Senior Orientation at 3:00 pm

Junior Orientation 1:00 pm

Sophomore Orientation 2:00 pm

Freshmen Orientation 5:00 pm

Freshman Parent Orientation 5:30 pm

August 27

First Day of School - Classes begin 7:45 AM

SEPTEMBER, 2018

September 3

LABOR DAY – School Closed

September 7

Last Day to Drop or Add a Class

September 12

Saints Meet the Teacher Night – 6:30 pm

September 16

Family Mass in Vasey Patio - 9:30 AM

September 17-21

Frosh Welcome Week

OCTOBER, 2018

October 1, 2, 3, 4

Frosh Dance Lessons – 3:00 pm – 4:00 pm

October 3rd & 4th

8th Grade Visitation Days

October 3

APA Lecture Series – 6:30 pm – Start Smart Safe Driving Program

October 6th & 7th

Frosh Overnight Retreat

October 10

Testing Day – PSAT Test

October 14

Sophomore Father/Son Event

October 19

End of First Quarter

October 22

Second Quarter Begins

October 24

APA College Topics Night – 6:30 pm

October 26

Homecoming Game

October 27

Homecoming Dance

NOVEMBER, 2018

November 4

Open House 11:00 am - - All Incoming 9th Grade Applicants Invited

November 6-9

Kairos 44

November 12

NO SCHOOL - Offices Closed - Veterans Day

November 22-26

Thanksgiving Holiday

November 26

Saints Community Day of Service

DECEMBER, 2018

December 17

Semester Exams

8:30 am

English Exam

10:30 am

Religion Exam

December 18

Semester Exams

	8:30 am	Math Exam
	10:30 am	Social Studies Exam
December 19	Semester Exams	
	8:30 am	World Language Exam
	10:30 am	Science Exam
December 10	End of 1 st Semester	
December 20	Christmas Holiday Begins	

JANUARY, 2019

January 7, 2019	Intersession Classes Begin @ 7:45 am
January 21	NO SCHOOL - Offices Closed - Martin Luther King Holiday
January 26	High School Entrance Exam for Incoming 9 th Graders
January 26	Financial Aid Deadline for Incoming 9 th Grade (and/or with brothers)
January 31, February 1	Frosh Course Selection Days
January 31	Intersession reception and EXPO

FEBRUARY, 2019

February 1	Intersession Ends
February 4	NO SCHOOL – Professional Growth Day
February 5	2 nd Semester Begins
February 6 th , 7 th	Junior Course Selection Days
February 13 th , 14 th	Sophomore Course Selection Days
February 15	Last Day to Drop or Add a Class
February 18	NO SCHOOL - Offices Closed - President’s Day
February 23	Admission Interviews for Incoming 9 th Grade Students
February 26 – March 1	Kairos 45

MARCH, 2019

March 8	Junior Mass and Brunch
March 15	Grandparents Day
March 17	Financial Aid Deadline – Current 9 th , 10 th , 11 th Grades
March 20	New Family Night – 5:30 pm
March 22	Third Quarter Ends
March 25	Fourth Quarter Begins

APRIL, 2019

April 2 - 5	Kairos 46
April 11	Austin Exams
April 14	Senior Mother/Son Luncheon
April 18 - 29	Easter Break Begins – NO SCHOOL
April 29	End of Easter Break
April 30	Sophomore Retreat

MAY, 2019

May 3	Spring Formal		
May 4	Senior Prom		
May 11	Saints “Taste of Saints” Event		
May 16	Senior Grad Night		
May 17	Senior Ditch Day		
May 21	Senior Day of Reflection		
May 23	Underclass Awards Assembly		
May 24	Senior Class Awards Assembly		
	Graduation Practice and Senior March		
May 27	Memorial Day – NO SCHOOL		
May 28	Senior Exams	8:30 am	Senior Math Final Exam
		10:30 am	Senior Social Studies Final Exam
May 29	Senior Exams	8:30 am	Senior English Final Exam
		10:30 am	Senior Religion Final Exam

PAYING TUITION AND FEES

Tuition and Fees Due Prior to Attending Fall Classes

In order to attend classes on the first day of instruction, a student's tuition and fees must be paid to Smart Tuition Services in full according to the following payment schedules (please refer to your on-line Smart Tuition record):

Prepaid tuition - Full tuition plus the general fee.

Quarterly tuition - First quarter tuition plus the general fee.

Monthly tuition - Two months tuition plus the general fee.

Tuition	Prepaid in full	Quarterly	Monthly (2 months)
Per Student	\$20,346.00	\$5,225.00	\$4,240.00

General Fee

The general fee is for various student activities including ASB and class fees, the student handbook, retreats, the yearbook and special testing. The fee varies by class as follows:

Seniors \$290.00 Juniors \$285.00 Sophomores \$255.00 Freshman \$298.00

Graduation Fee

The graduation fee is for Seniors only and \$285 is due in March.

Textbooks

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A.P. Exam Fee

A student taking Advanced Placement (A.P.) classes is charged \$100 **per A.P. exam ordered** for that student. The fee is due in March.

How to Pay

All payments (other than cash payments) are to be made directly to Smart Tuition Services. Checks are to be made payable to Smart Tuition and must be received by Smart on or before your due date to avoid late fees. Payments may be made by phone if your payment deadline is near or past by calling the Smart Parent Help Center. You can also have automatic payments set up through Smart Tuition.

Questions Regarding Your Account

For the fastest way to access your account information go to the Smart Tuition website at www.smarttuition.com and enter your personal password. To speak to a representative regarding your account or to arrange for a payment call the Smart Parent Help Center at 1-888-868-8828. You may also contact Ann Balmin at (619) 282-2184 extension 5522 for general information.